

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
Vacancy Notification
Dependent upon Funding

POSTING DATE: October 24, 2018

CLOSING DATE: Open Until Filled

CLASSIFICATION: Cook

POSITION OPEN: .20 FTE

Location	Shift	Status
Beje Clark Residential Center Mason City, Iowa	Alternate weekends and occasional weekdays	Part-Time

SALARY: Pay Grade 14: **Hourly \$13.25 - \$18.86**

GENERAL DUTIES: Performs routine cooking and cleaning tasks in the preparation and serving of meals for residents in a community corrections facility. Performs related work as required.

REQUIRED: High School graduate or GED

QUALIFICATIONS:
Experience in food service preferred.

NECESSARY SPECIAL REQUIREMENTS:

Barring reasonable accommodation under the American with Disabilities Act, designated positions in this job class require applicants to possess, obtain and maintain a valid driver's license, and the ability to be insured and maintain insurability under the district's auto insurance coverage. Satisfactory completion of a background investigation and criminal history check. Successful completion of psychological testing and examination as required. Medical examination to certify ability to physically perform the essential functions of the position. Successful completion of a urinalysis test for illegal substances.

All applicants must complete the Department's Application for Employment packet

NO RESUMES WILL BE ACCEPTED

Application for Employment: www.2nddcs.com

Submit completed Department Application forms to:

pattee.yetmar@iowa.gov