

**SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
VACANCY NOTIFICATION
Dependent upon Funding**

POSTING DATE: June 4, 2019
CLOSING DATE: June 18, 2019 @ 3pm – ALL Applicants
CLASSIFICATION: RESIDENTIAL OFFICER
POSITION OPEN: .75 FTE

Location	Shift	Status
Fort Dodge Residential Center Fort Dodge, Iowa	Varied Schedule, combination of shifts; many weekends; approximately 30 hours per week	Part-Time

SALARY: Pay Grade 23: **Hourly \$19.51 - \$28.91**

GENERAL DUTIES: Performs paraprofessional tasks in the rehabilitation, control, and security of clients in a community corrections facility. Performs related work as required.

QUALIFICATIONS:

Two years (60 credit hours) of college courses; or any equivalent combination of college education and human services experience which provides the required knowledge, skills, and abilities to equal the two-year minimum; or graduation from high school or a GED and two years of human services experience. **Plus**, ability to travel to various work sites, possession of or ability to obtain a valid driver's license, and ability to be insured under the district's auto insurance coverage. Must be bondable to the amount of bond required for the position. This position requires the employee to pass a complete physical examination prior to final employment. Interviewees are required to take psychological assessments.

**All applicants must complete the Department's Application for Employment packet
(to include unofficial college transcript)**

NO RESUMES WILL BE ACCEPTED

DEADLINE: Applications must be received by 3:00pm on closing date above.
Application materials for Employment: www.2nddcs.com

SUBMIT completed DEPARTMENT APPLICATION forms to: pattee.yetmar@iowa.gov