

**SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
VACANCY NOTIFICATION
Dependent upon Funding**

TO: ALL Applicants
POSTING DATE: May 3, 2021
REASSIGNMENT CLOSING DATE: May 6, 2021 @ 3pm

ALL APPLICANTS CLOSING DATE: May 17, 2021 @ 3pm

CLASSIFICATION: Community Treatment Coordinator
POSITION OPEN: 1.0 FTE
OFFICIAL DOMICILE: Marshalltown Residential Center
 Will be supervised by Residential Manager

SALARY: Pay Grade 29 Hourly: \$26.32 - \$40.06

Shift	Status
Variable schedule including evening and weekend hours to accommodate caseload requirements, treatment services for clients, travel and training.	Full-Time

GENERAL DUTIES: Supports inclusion and diversity in all dealings with clients, employees and community members. Under general supervision, coordinates the treatment rehabilitation program within a Judicial District. Has a broad and deep understanding of assessment, individual, and group treatment interventions. Performs comprehensive professional correctional assessments, difficult and intensive treatment interventions and serves as a lead facilitator in group interventions. Serves as a treatment expert for the District, or a trainer/trainer of trainers in a needed area. Assists with performing continuous quality improvement activities, and mentors other staff. Performs related advanced level work as required. Will meet with Residential clients to identify and develop a plan to address immediate needs. Responsible to develop a comprehensive knowledge of community resources available to assist clients with transitional opportunities. Participate during the process of evaluating the classification status of clients when violating behaviors and/or community safety concerns arise. Will participate in staff meetings and serve as liaison between Residential, Probation/Parole, and Treatment Services. May supervise a specialized caseload of clients who have been determined to have a high risk for recidivism or special population who have identified treatment needs requiring substantial and identifiable knowledge, expertise or skill.

QUALIFICATIONS: Graduation from a four-year accredited college or university; or Graduation from an accredited two-year or a minimum of 60 credit hours at an accredited college or university and three years human services/criminal justice experience; or Two years satisfactory experience as Probation/Parole Officer II or Community Program Monitor in a district or a similar position in another jurisdiction or agency.

PREFERRED QUALIFICATIONS: Degree in Criminology, Social Work, Human Services, Behavioral Sciences, Sociology, or Psychology and/or correctional experience. Advanced knowledge of and experience with available community services. **Broad knowledge and understanding of correctional research, principles of effective correctional interventions, and the adult criminal justice system.**

NECESSARY SPECIAL REQUIREMENTS:

Barring reasonable accommodation under the American with Disabilities Act, designated positions in this job class require applicants to possess, obtain and maintain a valid driver's license, and the ability to be insured and maintain insurability under the district's auto insurance coverage. Satisfactory completion of a background investigation and criminal history check. Successful completion of psychological testing and examination as required. Successful completion of a urinalysis test for illegal substances. Ability to obtain Trainer of Trainer status in all assessments and treatment curriculum provided by the Department.

**All applicants must complete the Department's Application for Employment packet
(to include unofficial transcript)**
NO RESUMES WILL BE ACCEPTED
DEADLINE: Applications must be received by 3:00pm on closing date above.
Application materials for Employment: <http://www.2nddcs.com/employment.html>
SUBMIT completed DEPARTMENT APPLICATION forms to: pattee.yetmar@iowa.gov