

Fort Dodge Administration Office

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NOTICE OF OPEN MEETING

A meeting of the **Board of Directors** of the Second Judicial District Department of Correctional Services has been scheduled as follows:

Date: Friday, June 29, 2018
Time: 9:30 AM
Location: **Hamilton County Courthouse**
2300 Superior Street
Webster City IA

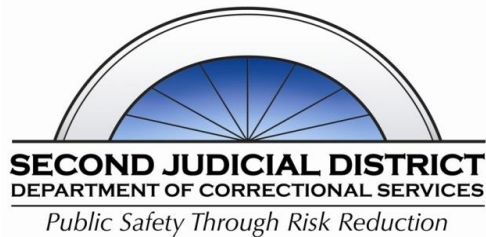
This is our second meeting at new location. We will meet in the basement of the courthouse. The steps to basement or elevators are located inside the front doors.

If the Fair Meadow intersection is under construction, please turn west on Red Bull Division Drive, north on Hospital Drive and east on Fair Meadow Drive to courthouse.

Distribution:

Email: Iowa Department of Corrections: Director Jerry Bartruff, CBC Deputy Director Sally Kreamer, Operations Deputy Director Dan Craig, Fiscal Manager Steve Dick, Director of Research Beth Skinner, Legislative Services Cathy Engel and 2nd Judicial District Department of Correctional Services Staff

Web: www.2nddcs.com



**BOARD OF DIRECTORS
A G E N D A**

Friday, June 29, 2018

- I. Call to Order – Introductions**
- II. Formal Approval of Today's Proposed Agenda**
- III. Requiring Action by the Board** *(B-D policy recommendations emailed with agenda)*
 - A. Approval of minutes from Board of Directors Meeting 3/23/2018 *(emailed previously)*
 - B. Offender Services Policy Presentence Investigation 07 Court Appearance for Sentencing
 - C. Personnel Policy C 04 Screening of Applications
 - D. Personnel Policy C 07 Testing of Applicants
- IV. Directors Report – Amanda Milligan**
- V. Budget Update – Joel Danielson**
- VI. Board Business**
 - A. Mason City Area Office Building lease – Joel Danielson *(emailed with agenda)*
 - B. FY19 Budget – Joel Danielson *(copies provided at meeting)*

Presented by Amanda Milligan:

- C. FY19 Table of Organization *(emailed with agenda)*
- D. FY19 Purchase of Service Agreement with DOC *(emailed with agenda)*
- E. FY19 Contract with the Iowa Attorney General's Office *(copies provided at meeting)*

Presented by Jon Groteluschen: (F-M emailed with agenda)

- F. OWI Service Contract – Prairie Ridge Addiction Treatment Services
- G. OWI Service Contract – Substance Abuse Treatment Unit of Central Iowa (SATUCI)
- H. OWI Service Contract – Community and Family Resources
- I. Cerro Gordo County Drug Court contract with Prairie Ridge Addiction Treatment Services
- J. Webster County Drug Court contract with Community and Family Resources
- K. MOU with Community and Family Resources for office space in Fort Dodge
- L. Cerro Gordo County Drug Court contract with the State Public Defenders Office
- M. Webster County Drug Court contract with the State Public Defenders Office

- VII. Pending Litigation**
 - A. None
- VIII. Other Business/Public Comment/Q&A for Board Members**
- IX. Schedule Next Meeting Date** *Suggestion: Friday, September 28, 2018.*
- X. Adjournment**

Your attendance is welcome.

Pattee Yetmar, Secretary to the Board