

**Second Judicial District Department of Correctional Services
Minutes of the Board of Directors Meeting
February 11, 2022**

Members Present:

Brent Aden, Pocahontas County
Brittany Baker, Advisory
Daniel Campidilli, Hamilton County
Michelle De La Riva, Advisory
Steve Duffy, Boone County
Rusty Eddy, Butler County
Mark Feustel, Advisory
Paul Fitzgerald, Judicial
Donna Geery, Judicial
Thetia Hall-Polking, Judicial
Mark Hendrickson, Mitchell County
Bill Jensvold, Winnebago County
Scott Johnson, Carroll County
Carl Legore, Calhoun County
Enos Loberg, Worth County
Reneè McClellan, Hardin County
Gary McVicker, Franklin County
Linda Murken, Story County
Tim Neil, Bremer County
Bill Patten, Marshall County
Bob Thode, Webster County
Jerry Tlach, Hancock County
Mike Tupper, Advisory
Erik Underberg, Humboldt County
Brent Wilhelm, Sac County

Members Absent:

Mick Burkett, Greene County
Doug Kamm, Floyd County
Tina Meth-Farrington, Judicial
Rick Rasmussen, Wright County
Chris Watts, Cerro Gordo County

Others Present:

Amanda Milligan, District Director
Joel Danielson, Division Manager
Traci Nessa, Administrative Officer
Sally Kreamer, CBC Deputy Director
Pattee Yetmar, Administrative Assistant

I. Call to Order by Board Chair Tim Neil – Introductions

II. Formal Approval of Today's Proposed Agenda

Motion to approve Today's Proposed Agenda:

Seconded by:

Motion carried unanimously.

Paul Fitzgerald

Linda Murken

III. Directors Report – Director Milligan gave a brief orientation for new and returning members.
FY22 Updates

- Marshall County Drug Court – awarded grant of \$550,000 over 4 years. This will fund 1.0 FTE, training and contracts for substance abuse treatment and legal representation for clients.
- House File 2121 – This would extend the length of time an individual is required to register for the Sex Offender Registry to 10 or 15/25 years. If this passes, it may cause unintended consequences for elderly individuals on the Sex Offender Registry limiting their access to nursing homes.

IV. Budget Update – Division Manager Danielson gave a budget update.

V. Board Business

A. Approval of Minutes from Board of Directors Meeting December 10, 2021

Motion to approve 12/10/21 minutes:

Seconded by:

Motion carried unanimously.

Mark Feustel

Gary McVicker

B. Nominating Committee Report and Election of Officers for 2022 – Tim Neil

The Nominating Committee of Tim Neil, Gary McVicker, Paul Fitzgerald, Chris Watts and Jerry Tlach met via conference call on February 2 and would like to nominate the following for the 2022 Executive Committee:

Linda Murken, Chairperson

Bob Thode, Vice Chairperson
Mark Feustel, Advisory
Tina Meth-Farrington, Judicial
Jerry Tlach, County Supervisor

Motion to accept Nominating Committee Report and nominees for 2022 Executive Officers: **Paul Fitzgerald**

Seconded by: **Reneè McClellan**

Motion carried unanimously.

C. Executive Committee Report of December 10 meeting – Tim Neil

The Executive Committee met for Director's Performance Evaluation. The Performance Evaluation was satisfactory and it was apparent from the surveys that Amanda is doing a great job as Director. Tim thanked everyone for completing the surveys and thanked Amanda for her leadership.

Motion to Acknowledge Executive Committee Report:

Linda Murken

Seconded by:

Dan Campbell

Motion carried unanimously.

VI. Approval of New Residential Policy 48 Suicide Prevention

Motion to approve Residential Policy 48:

Rusty Eddy

Seconded by:

Reneè McClellan

Motion carried unanimously.

VII. Pending Litigation – None

VIII. Other Business/Public Comment/Q & A for Board Members - None

IX. Next Meeting Date – Friday, June 24, 2022, Hamilton County Courthouse.

X. Adjournment

Motion to adjourn:

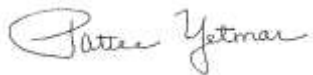
Paul Fitzgerald

Seconded by:

Linda Murken

Motion carried unanimously.

Respectfully Submitted,



Pattee Yetmar
Secretary to the Board of Directors

Distribution:

All Department Staff

Board of Directors, Second Judicial District Department of Correctional Services

Beth Skinner, Director IDOC

Legislative Services

CBC Deputy Director, Sally Kreamer

Deputy Director Randy Gibbs

Fiscal Manager, Steve Dick

Web: <http://www.2nddcs.com/>