

**Second Judicial District Department of Correctional Services  
Minutes of the Board of Directors Meeting  
September 16, 2022**

**Members Present:**

Brent Aden, Pocahontas County  
Brittany Baker, Advisory  
Daniel Campidilli, Hamilton County  
Mark Feustel, Advisory  
Donna Geery, Judicial  
Thetia Hall-Polking, Judicial  
Bill Jensvold, Winnebago County  
Scott Johnson, Carroll County  
Enos Loberg, Worth County  
Reneè McClellan, Hardin County  
Gary McVicker, Franklin County  
Tim Neil, Bremer County  
Bill Patten, Marshall County  
Bob Thode, Webster County  
Jerry Tlach, Hancock County  
Mike Tupper, Advisory  
Erik Underberg, Humboldt County  
Chris Watts, Cerro Gordo County  
Jim Wherry, Mitchell County

**Members Absent:**

Mick Burkett, Greene County  
Michelle De La Riva, Advisory  
Steve Duffy, Boone County  
Rusty Eddy, Butler County  
Paul Fitzgerald, Judicial  
Doug Kamm, Floyd County  
Carl Legore, Calhoun County  
Tina Meth-Farrington, Judicial  
Linda Murken, Story County  
Rick Rasmussen, Wright County  
Brent Wilhelm, Sac County

**Others Present:**

Amanda Milligan, District Director  
Joel McAnulty, Assistant Director  
Joel Danielson, Division Manager  
Traci Nessa, Administrative Officer  
Jon Groteluschen, Executive Officer  
Rebecca Barrett, Mason City Area Supervisor  
Marc Borgman, Mason City Area Supervisor  
John Scholl, Beje Clark Residential Manager  
Michelle Dix, DOC Central Office  
Pattee Yetmar, Administrative Assistant

- I. Call to Order by Board Vice Chair Bob Thode – Introductions
- II. Formal Approval of Today's Proposed Agenda

**Motion to approve Today's Proposed Agenda:**

**Secinded by:**

**Motion carried unanimously.**

**Dan Campidilli  
Erik Underberg**

III. Directors Report

- Director Milligan shared some changes to the Leadership Team. The new team members introduced themselves to the Board. John Scholl, Beje Clark Residential Manager; Rebecca Barrett, Mason City Area Supervisor and Marc Borgman, Mason City Area Supervisor.
- American Probation Parole Association Conference – Second District staff gave two presentations on the Tech2Connect Re-entry and original Tech2Connect Programs at this national conference. The presentations were very well received.
- We have been working with the Alliance for Community and Justice Innovation (ACJI) on our organizational culture. A part of that work has been to survey all staff and clients to elicit feedback on how they experience working for and working with the Department. Clients and staff were invited to complete a survey with questions on our core values of empathy, integrity and respect. Survey data will be utilized to align practices, policies and all levels of our organization with our values. We received an excellent response rate. Both staff and clients provided feedback on what is going well and opportunities for improvement. Areas of focus that were consistent across most areas of the Department that were communicated by clients and staff included working on increasing effective communication, and opportunities for positive recognition of successes. Each work unit and the Leadership team as a whole is working on incorporating the feedback received to ensure we are operating in alignment with our values. In approximately 18 months, we plan to send a follow up survey to see how we have done and what we can do next.

- IV. Budget Update – Division Manager Danielson gave a budget update on the close out of FY 2022.
- V. Board Business

A. Approval of Minutes from Board of Directors Meeting June 24, 2022

**Motion to approve 06/24/2022 minutes:**  
**Seconded by:**  
**Motion carried unanimously.**

**Tim Neil**  
**Bill Patton**

VI. Pending Litigation - None

VII. Other Business/Public Comment/Q & A for Board Members - None

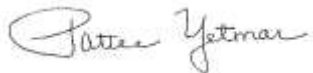
VIII. Next Meeting Date – Friday, December 9, 2022. The board decided to offer this meeting in the same format – The meeting will be hosted at each of Second District’s Residential Centers (Fort Dodge, Marshalltown and Mason City) and Ames Area Office Zoom Rooms. Please join us for a tour of one of our centers that you have not yet had an opportunity to visit. Individual Zoom links can also be sent out in case of inclement weather or individual circumstances.

IX. Adjournment

**Motion to adjourn:**  
**Seconded by:**  
**Motion carried unanimously.**

**Erik Underberg**  
**Brent Aden**

Respectfully Submitted,



Pattee Yetmar  
Secretary to the Board of Directors

Distribution:

All Department Staff  
Board of Directors, Second Judicial District Department of Correctional Services  
Beth Skinner, Director IDOC  
CBC Deputy Director, Sally Kreamer  
Fiscal Manager, Steve Dick  
Legislative Services  
Deputy Director Randy Gibbs

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