

ANNUAL PROGRAM REPORT

**FISCAL YEAR 2020
(JULY 1, 2019 – JUNE 30, 2020)**

**APPROVED BY:
AMANDA MILLIGAN, DIRECTOR**

905.4 Duties of the board.

The district board shall . . . "File with the board of supervisors of each county in the district and with the Iowa Department of Corrections, within ninety days after the close of each fiscal year, a report covering the district board's proceedings and a statement of receipts and expenditures during the preceding fiscal year."

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Vision

Iowa Community Corrections is a place where

- **Every offender makes it and our communities are safe**
- **We invest in partnerships so that all members of the community have hope of succeeding**
- **Individual growth is encouraged and expected, and achievement is recognized**
- **Shared decision-making and team participation demonstrate our mutual respect**
- **Offenders are held accountable**
- **Diversity is our strength**
- **Innovation is valued**
- **We measure our results and do what we know works**

Beliefs

People can change

There is a potential for individual growth, and everyone has the right to personal success.

In Integrity

Honesty and objectivity in our decision-making and our dealings with others are essential.

In Accountability

All of us (staff, offenders and the community) must be accountable for our actions.

In Innovation

Through creativity and hard work we can make our services more effective and provide them efficiently.

In Teamwork, Respect & Equality

By respecting and accepting each other as unique and equal individuals, we can work together to achieve our shared goals and make our Vision a reality.

Mission

Public Safety through Risk Reduction

DISTRICT CODE OF ETHICS

**As an employee of the 2nd Judicial District,
I recognize that my employment is a symbol of public faith.**

- **I will strive to protect the public and safeguard them from victimization by exercising professional judgment and performing my duties to the best of my ability.**
- **I will not engage in or condone any form of harassment or discrimination.**
- **I will uphold the law with dignity, displaying an awareness of my responsibility to offenders while recognizing the right of the public to be safeguarded from criminal activity.**
- **I will seek to preserve the dignity, rights and worth of all individuals by practicing courtesy, respect and responsiveness.**
- **I will create positive relationships in my office, my community, my district and beyond.**
- **I will maintain confidentiality and appropriate boundaries with staff and the population I serve.**
- **I will be worthy of the trust of other department employees, community stakeholders and the Citizens of Iowa.**

**As a public employee, I will hold true to the Code of Ethics of the
2nd Judicial District Department of Correctional Services**

SECOND DISTRICT OVERVIEW / HISTORY

1977-1980

Senate File 112 instituted Judicial District Departments of Correctional Services through Iowa. A Board of Directors was implemented as governing authority and the first Residential Facilities were opened in Fort Dodge, Ames and Marshalltown. Accreditation was completed in 1980 and offices were established in 3 communities.

1981-1990

During this decade client education programs OWI and sex offender treatment were offered. Curt Forbes Residential Center was built. A programmer/analyst was hired to incorporate data. Risk and needs assessment/case classification was adopted. Corrections took over work release and parole per legislation. The first collective bargaining agreement was negotiated and Administrative accreditation was achieved.

1991-2000

During the 1990's money was received from Legislature to begin relocate of Marshalltown Residential Center. The Mason City Residential Center was built and the legislature recommended new construction for the Fort Dodge Residential Center. Low risk offenders were reviewed for early discharge or lower supervision standards. Several other treatment programs began to be offered pertaining to Batterer's Education, Substance Abuse, Cognitive Programming Anger Management and Day Program Center. Second District also led the way to LSI-R risk assessment and participated in decision making for the Iowa Correctional Offender Network (ICON). A psychologist and polygraph examiner were hired for the sex offender program.

2001-2005

Tough budget times necessitated review of high caseloads, staff layoffs and unfilled positions resulting in negatively impacted services and treatment groups. Prison overcrowding became a major issue but was difficult to navigate with dwindling resources in Community Based Corrections. Second District entered into an income offset agreement to collect owed money from offenders through their income tax refunds. Drug Courts were established in Cerro Gordo County. Accreditation was completed on Administration, Personnel, Fiscal, Programming and ICON with very favorable feedback in all areas.

2006-2010

District Director and Assistant Director work with the National Institute of Corrections to develop a Comprehensive Parole Strategy. Prison Rape elimination Act is implemented. Law requires all felons to have DNA samples on record and sex offender risk assessments begin to be implemented. The Fort Dodge Community Corrections Center is built. Prison Re-Entry Initiative becomes a large focus with coordination of transition from prison to community corrections setting. Grant funded family programming begins to be instituted. Budget cuts have resulted in challenging years along with the closure of the Sac City office in 2010.

2011-2016

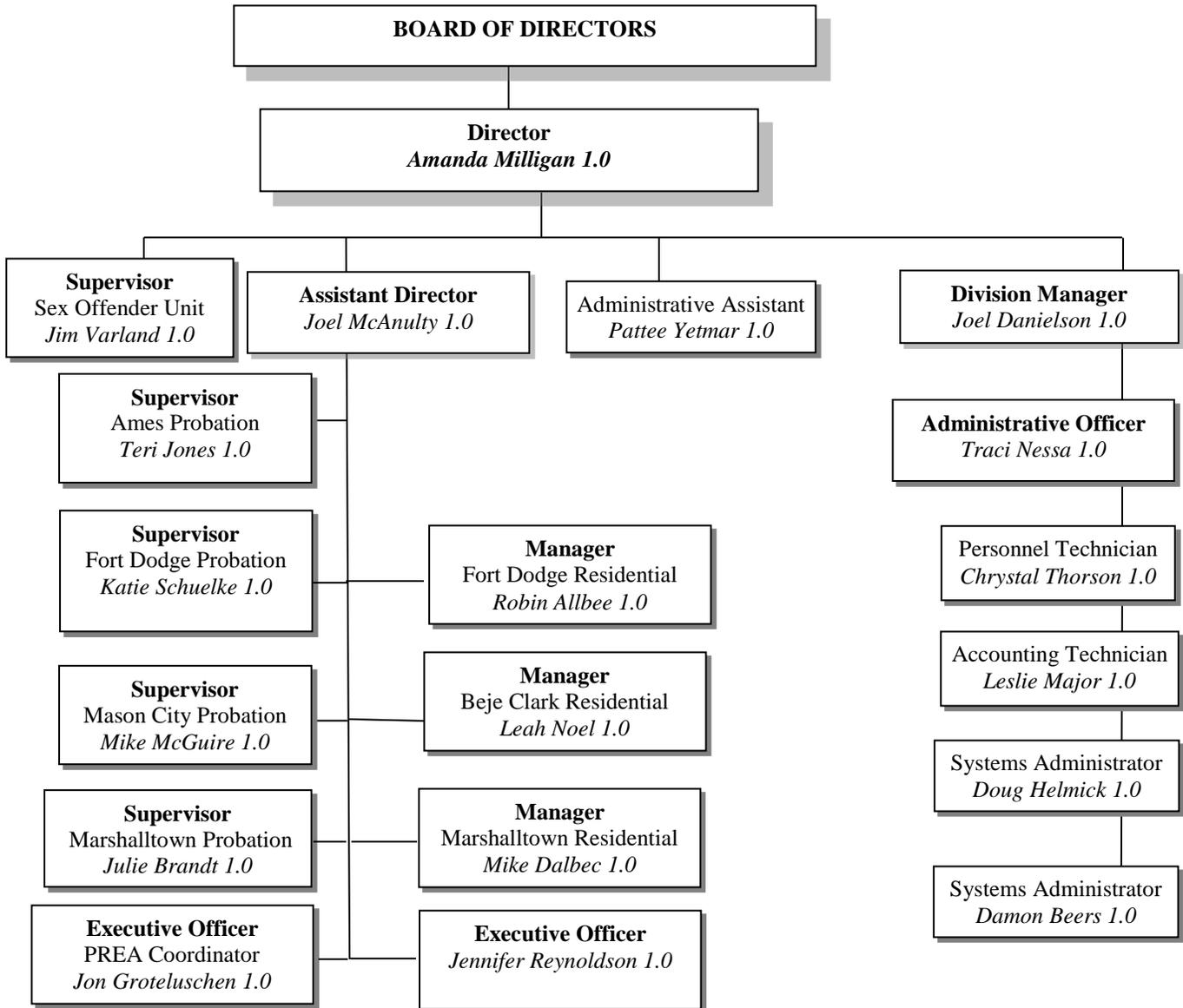
Organizational culture change and completing the strategic planning process have been crucial in implementing positive change. As a Department all were committed to adopting a more participative management approach. Committee work, with wide representation of all work units

and staff, continues to be a district wide focus. Reorganization of some county distribution, office coverage and supervisors has occurred upon recommendation of committee work. Blending of residential and field supervision has occurred where Probation/Parole officers supervise both field and residential offenders. Statewide changes have been made to implement new risk assessment tools the Iowa Risk Revised and the DRAOR.

2017-2020

Federal budget cuts led to the Bureau of Prisons suspending the Department's contracts for residential services in Ames, Fort Dodge, and Mason City which was catastrophic to the Department's budget. As a direct result, residential services at the Curt Forbes Residential Center in Ames were discontinued in 2018. The Ames Area Office was closed and relocated to Curt Forbes. All women's residential services were relocated to the Beje Clark Residential Facility in Mason City. In July of 2018 a tornado hit the Marshalltown community, which caused extensive damage to our leased space. The Marshalltown Area Office was able to resume operations at the Masonic Temple Building once repairs were completed. The Department was awarded a federal grant through the Office of Justice Programs Innovations in Supervision Initiative: Building Capacity to Create Safer Communities. This three year project would provide funds for the department to utilize technology to increase the availability, dosage, duration, and intensity of treatment interventions to higher risk clients. A statewide five level system was implemented to increase consistency of supervision standards across the state. In May of 2019 a roof collapse at the Mohawk Square building that housed our Mason City Area Office forced a temporary relocation of the entire office to another workspace in downtown Mason City. In March of 2020 the Mason City Area Office relocated to its new leased space on 19th street SW in Mason City after several months of renovations by our new landlord. Unfortunately we got to enjoy our wonderful new space for a very short amount of time before the global COVID 19 pandemic caused our field offices to be closed and our field staff in all four locations to transition all of our services to virtual. This was done to reduce the potential spread of the virus and flatten the curve but also to preserve incredibly scarce PPE, cleaning and sanitation supplies. The shortage lasted for weeks during the spring of FY 2020. Residential facilities went to 12 hour shifts and minimum staffing levels in order to keep staff as safe as possible. Residential facility capacity was reduced in order to increase social distancing for residents. 2020 was a year unlike one we had ever experienced before in the Department of Correctional Services.

OFFICE LOCATIONS / TABLES OF ORGANIZATION



SECOND JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES
TABLE OF ORGANIZATION FY2020
Updates anticipated through 1/1/2020
Board Approved
As of 12/13/19

FTE's budgeted: 131

Example: 1.0 = Full-Time Equivalency



Ames Probation/Parole Office and Administration

**111 Sherman Avenue
Ames, Iowa 50010
(515) 232-1810**

Ames Probation/Parole Office

Supervisor

Teri Jones 1.0

Probation/Parole Officer 3

*Jim Cameron 1.0
Mike Di Blasi 1.0
Steve Naeve 1.0
Amy Neisen 1.0*

Probation/Parole Officer 2

*Kevin McArthur 1.0
Matt Kennis 1.0
Lisa Balcom .75
Bobbie Nelson .75*

Secretary

*Sandy Emery 1.0
Marlys Wells 1.0*

Probation/Parole Officer 1

Sarah Morrow 1.0

Building Maintenance

Mark Wolfe .20

Treatment Services

Supervisor

Jim Varland 1.0

Probation/Parole Officer 3

*Dave Hawver 1.0, Mason City
Michael Klobnak 1.0, Ames
Judy Wilson 1.0, Fort Dodge
John Scholl 1.0, Mason City*

Psychologist

Ashley Lappel 1.0

Polygrapher

Marc Borgman 1.0

Community Treatment Coordinator

*Shane Bailey 1.0 (Fort Dodge)
Blake Harvey 1.0 (Fort Dodge)
Renee Ranson 1.0 (Ames)
Don Wolter 1.0 (Ames)
Lauren Schuur 1.0 (Mason City)
Michele Gordon 1.0 (Mason City)
Diana Kellar 1.0 (Mason City)
Cam Turner 1.0 (Mason City)*



Fort Dodge Probation/Parole Office
Fort Dodge Residential Center
Fort Dodge Administration
311 1st Ave South
Fort Dodge, Iowa 50501
(515) 576-8121 (field office)
(515) 955-6393 (residential center)

Fort Dodge Probation/Parole Office
Supervisor
Katie Schuelke 1.0

Probation/Parole Officer 3

Rebecca Barrett 1.0
Kristen Halbur 1.0 (Drug Court)
Dan Nyren 1.0
Vacant 1.0

Probation Parole Officer 2

Tenette Carlson 1.0 *James Crouch 1.0*
Julie Cripe .75 *Cathy Davis 1.0*
Maurice Meier 1.0 *Phil Hotchkiss 1.0*
Nick Nolting 1.0

Probation Parole Officer 1

Nicole Spencer 1.0

Secretary

Carla Kamp 1.0
Christine Lennon 1.0

Fort Dodge Residential Center
Manager
Robin Allbee 1.0

Residential Officer

Brian Busick 1.0
Don Sorensen 1.0
Amber Porrez 1.0
Vacant .75
Richard Meyer 1.0
Vacant 1.0
Robert Neuendorf 1.0
Detchine Ilmet .75
Michael Dolata .75
Wilky Sanon .75
Jordan Sisson .75

Food Service Leader

Peggy Allbee 1.0

Cook

Debra Ebelsheiser .60

Building Maintenance Coordinator

Clark Jochimsen .50



Marshalltown Probation/Parole Office

**RM 412, Masonic Temple Building
Marshalltown, Iowa 50158
(641) 752-6322**

**Marshalltown Probation/Parole Office
Supervisor
Julie Brandt 1.0**

Probation/Parole Officer 3

*Rick Day 1.0
Alfredo Rodriguez 1.0
Troy Jones 1.0
Vacant 1.0*

Secretary

*Sabre Riffle 1.0
Robin Travis 1.0*

Probation/Parole Officer 2

*Vacant 2.0
Tabitha Berends-Havens 1.0
Allison Langenwalter 1.0
Dee Norton 1.0
Tom Larson 1.0*

Community Treatment Coordinator

*Emily Eich 1.0 – (Marshalltown)
Christine Deam 1.0 – (Tech Grant)
Vacant 1.0 (Tech Grant)
Vacant 1.0*

Probation/Parole Officer 1

Gretchen Jenkins 1.0



Marshalltown Residential Center

**1401 South 17th Ave
Marshalltown, Iowa 50158
(641) 753-5571**

**Marshalltown Residential Center
Manager
Mike Dalbec 1.0**

Food Service Leader

Judy Eirikson .80

Cook

Laura Davis .60

Building Maintenance Coordinator

Brad Wall .05

Residential Officer

*Doug Ashby 1.0
Randy Sample 1.0
Jessika Powell .75
Joshua Pannhoff .75
Rick Gonzales 1.0
John Ratcliff 1.0
Dan Lindgren 1.0
Dave Pille 1.0
Dawn Pieper 1.0
James Swope 1.0
Billy Bruce .75
Deb Mason .10*



Mason City Probation/Parole Office

**211 19th St SW
Mason City, IA 50401
(641) 424-0131**

Mason City Probation/Parole Office

Supervisor

Mike McGuire 1.0

Probation/Parole Officer 3

*Gretchen Hollander 1.0 (Drug Court)
Jan Lewerke 1.0
Brian Willrett 1.0
Murphy Washington 1.0*

Secretary

*Diane Borchardt 1.0
Deb Jilek 1.0*

Probation/Parole Officer 1

*Nolan Cooper 1.0
Ben Wicks 1.0*

Probation/Parole Officer 2

*Kayce Usher-Scott 1.0
Thomas Gayther 1.0
Darleen Hackman 1.0
Dana Hrubetz 1.0
Kevin Kozisek 1.0
Jane Nelson 1.0
Leah O'Neill 1.0
Tom O'Neill 1.0
Megan Deitrick 1.0
Leslie Coe 1.0*



Beje Clark Residential Center

**818 15th St SW
Mason City, Iowa 50402
(641) 424-3817**

Beje Clark Residential Center

Supervisor

Leah Noel 1.0

Food Service Leader

Becky Erdman 1.0

Cook

*Ginger Clausen .30
Vacant .10*

Building Maintenance Coordinator

John Erdman .25

Probation/Parole Officer 2

Amanda Davis 1.0

Probation/Parole Officer 3

Rena Dunphy 1.0

Residential Officer

*Shane Hill 1.0
Stella Frank 1.0
Miranda Wentworth 1.0
Zachery Lamb 1.0
Colin Sido .75
Bridget Harms 1.0
Adam Heinrichs 1.0
Scott Lovik 1.0
Alexandreia Smart 1.0
Deb Crockford .75
Joni Wogan .75*

BOARD OF DIRECTORS - 2020

Member and Address	Phone Number	Member and Address	Phone Number
Ken Abrams Worth County Supervisor 1000 Central Avenue Northwood 50459	641-324-3630	Reneè McClellan Hardin County Supervisor 1215 Edgington Ave Ste 1 Eldora 50627	641-939-8222
Brent Aden Pocahontas County Supervisor 99 Court Square, Suite 7 Pocahontas 50574	712-335-3361	Gary McVicker Franklin County Supervisor PO Box 26 Hampton 50441	641-456-5622
Neil Bock Carroll County Supervisor 114 E 6 th St Carroll 51401	712-792-9802	Tina Meth-Farrington Judicial Delegate Rockwell City 50579	712-297-7829
Mick Burkett Greene County Supervisor 114 N Chestnut St Jefferson 50129	515-386-5680	Linda Murken Story County Supervisor 900 6 th St Nevada 50201	515-382-7202
Dan Campidilli Hamilton County Supervisor 2300 Superior St, Ste 3 Webster City 50595	515-832-8567	Tim Neil Bremer County Supervisor 415 E Bremer Ave Waverly 50677	319-352-0130
Michelle De La Riva Advisory Delegate 1619 S High Ave Ames 50010	515-576-7261	Bill Patten Marshall County Supervisor 1 E Main St Marshalltown 50158	641-754-6330
Steve Duffy Boone County Supervisor 201 State St Boone 50036	515-433-0500	Rick Rasmussen Wright County Supervisor PO Box 147 Clarion 50525	515-532-2771
Rusty Eddy Butler County Supervisor PO Box 325 Allison 50602	319-267-2670	Jen Sheehan Advisory Delegate Clarion 50525	515-532-3309
Mark Feustel Advisory Delegate Mason City 50401	None	Bob Thode Webster County Supervisor 701 Central Ave Fort Dodge 50501	515-573-7175
Paul Fitzgerald Judicial Delegate Nevada 50201	515-382-6566	Jerry Tlach Hancock County Supervisor 855 State St, PO Box 70 Garner 50438	641-923-3421
Janelle Groteluschen Judicial Delegate Fort Dodge 50501	None	Mike Tupper Advisory Delegate Marshalltown 50158	641-754-5771
Thetia Hall-Polking Judicial Delegate Carroll 51401	712-792-5666	Erik Underberg Humboldt County Supervisor PO Box 100 Dakota City 50529	515-332-1571
Scott Jacobs Calhoun County Supervisor 416 4 th St Ste 1 Rockwell City 50579	712-297-7741	Stan Walk Mitchell County Supervisor 212 South 5 th St Osage 50461	641-832-3942
Bill Jensvold Winnebago County Supervisor 126 S Clark St Forest City 50436	641-585-3412	Chris Watts Cerro Gordo County Supervisor 220 N Washington Ave Mason City 50401	641-421-3021
Doug Kamm Floyd County Supervisor 101 S Main St, Ste 303 Charles City 50616	641-257-6129	Brent Wilhelm Sac County Supervisor 100 NW State St Sac City 50583	712-662-7401

COMMITTEES OF THE BOARD OF DIRECTORS

Nominating Committee for 2019

Tim Neil	Chairperson
Scott Jacobs	
Ken Abrams	
Neil Bock	
Jerry Tlach	

Executive Committee – Calendar Year 2019

Tim Neil	Chairperson
Ken Abrams	Vice Chairperson/County Supervisor Delegate
Mark Feustel	Advisory Committee Delegate
Janelle Groteluschen	Judicial Committee Delegate
Neil Bock	County Supervisor Delegate

Nominating Committee for 2020

Tim Neil	Chairperson
Neil Bock	
Scott Jacobs	
Ken Abrams	
Jerry Tlach	

Executive Committee – Calendar Year 2020

Tim Neil	Chairperson
Ken Abrams	Vice Chairperson/County Supervisor Delegate
Janelle Groteluschen	Judicial Committee Delegate
Mark Feustel	Advisory Committee Delegate
Neil Bock	County Supervisor Delegate

MEETINGS OF THE BOARD OF DIRECTORS

September 20, 2019	Hamilton County Courthouse, Webster City
December 13, 2019	Hamilton County Courthouse, Webster City
March 20, 2020 CANCELLED	Hamilton County Courthouse, Webster City
June 19, 2020	Virtual Zoom Meeting

SUMMARY OF BOARD PROCEEDINGS

FISCAL 2020

(JULY 1, 2019 – JUNE 30, 2020)

The Board received information or took action on the following at the **September 20, 2019** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved policy edits of General Casework and Residential policies
- Approved Resolution and Agreement for Credit Card Program
- Director's Report: Mason City Office update, Technology Grant update, DOC Accreditation and Treatment Services Presentation
- Received Budget Update
- Pending Litigations: AFSCME Council 61 vs. Director First District et. al. and Shelly and William High Bear vs. Leah Noel, Scott Lovik and Brian Willrett
- No Board Business
- No Public Comment – reminder Executive Committee will meet following this meeting
- Closed Session
- Next meeting date – Friday, December 13, 2019

The Board received information or took action on the following at the **December 13, 2019** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved edits on Personnel policies
- Director's Report: Mason City updates of Mohawk Square and Washington Avenue locations, work groups for new location and Table of Organization midyear update.
- Received Budget Update
- Approved Notice of Early Termination of Lease for Mohawk Square location
- Approved Tierney Agreement for 15 year lease at 211 19th Street SW
- Approved Notice of Early Termination of Lease at Washington Avenue location
- Approved FY2020 Table of Organization – midyear revision
- Approved FY2020 midyear Budget
- Update on process of 2020 Nominating Committee
- Pending Litigations - none
- No Public Comment – reminder the Executive Committee will meet following this meeting
- Next meeting date – Friday, March 20, 2020

The Board received information or took action on the following at the **March 20, 2020** meeting:

- Meeting cancelled
- Next meeting date – Friday, June 19, 2020

The Board received information or took action on the following at the **June 19, 2020** meeting:

- Approved proposed agenda (items out of order due to members having to leave early)
- Director's Report: Recognition of Second District Employees, Mason City Office update, Tech Grant update, FY2021 Considerations
- Received Budget Update
- Approved minutes of previous meeting
- Accept Nominating Committee Report – Election of Officers for 2020
- Acknowledge Executive Committee's Report of Director's Performance Evaluation
- Approved FY2021 Purchase of Service Agreement with DOC
- Pending litigation - none
- Other Business/Public Comment – COVID-19 challenges
- Next meeting date – Friday, August 28, 2020

EXECUTIVE COMMITTEE PROCEEDINGS

Meetings and Actions

Sept 20, 2019 Purpose of meeting – Director’s performance evaluation planning
December 13, 2019 Purpose of meeting – Director’s performance evaluation

ADVISORY COMMITTEES

Ames Area

Members

Michelle De La Riva, (Delegate to the Board of Directors) - Ames 50010
Vacant, (Alternate to the Board of Directors)
Karla Webb - Ames 50010
Staci Shugar - Ames 50010

Marshalltown Area

Members

Mike Tupper, (Delegate to the Board of Directors) - Marshalltown 50158
Jordan Gaffney, (Alternate to the Board of Directors) - Marshalltown 50158
Jill Eaton - Marshalltown 50158
Melissa Frundle – Marshalltown 50158
Mike Croker – Marshalltown 50158

Fort Dodge Area

Members

Jen Sheehan, (Delegate to the Board of Directors) – Fort Dodge 50501
Barbara Huisman, (Alternate to the Board of Directors) – Fort Dodge 50501
Teresa Larson-White, (Delegate to the Board of Directors) - Fort Dodge 50501
Ryan Baldrige- Fort Dodge 50501
Tiffany Dorsey – Fort Dodge 50501
Roger Porter - Fort Dodge 50501
Sherry Washington - Fort Dodge 50501

Mason City Area

Members

Mark Feustel, (Delegate to the Board of Directors) - Mason City 50401
Deb Cahalan, (Alternate to the Board of Directors) - Mason City 50401
Jay Hansen - Mason City 50401
Kevin Pals - Mason City 50401
Betty McCarthy - Osage 50461

FINANCIAL STATEMENTS

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES

Statement of Revenues, Expenditures and Changes in Fund Balances – General Fund Actual and Budget

Year Ended June 30, 2020

	REVISED ** BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Revenues by Source:			
State Purchase of Service (POS)	11,618,090	11,618,090	-
State Appropriation – Legislative Adjustments	140,070	140,070	-
Residential Client Fees	1,200,555	1,017,745	(182,810)
Enrollment Fees	425,000	438,446	13,446
Other Client/Group Fees	175,476	156,605	(18,871)
Interest Earned	36,000	25,678	(10,322)
Federal Direct ISI Grant	243,007	177,489	(65,518)
Federal Urinalysis Contract Reimbursement	51,296	31,995	(19,301)
Miscellaneous	75,000	86,897	11,897
Prior Year Carryover	478,873	-	-
Total Revenues Available for Expenditures	\$ 14,443,367	\$ 13,693,015	(\$ 271,479)
Expenditures by Account Category:			
Personal Services	12,323,978	12,198,062	125,916
Travel & Subsistence	108,149	41,087	67,062
Supplies	377,076	345,342	31,734
Contractual Services	853,923	789,964	63,959
Equipment & Repairs	352,825	195,226	157,599
Federal Direct ISI Grant	243,007	177,489	65,518
Claims & Miscellaneous	-	-	-
Licenses, Permits & Refunds	-	-	-
State Aid	-	-	-
Plant Improvement	84,409	16,703	67,706
Total Expenditures	\$ 14,343,367	\$ 13,763,873	\$ 579,494
Revenues Over (Under) Expenditures		(\$ 70,858)	
Fund Balance Beginning of Year – Local		\$ 478,873	
Revenues Over (Under) Expenditures including Local Carry Forward Balance		(70,858)	
Less: Government Funds Transfer		-	
Fund Balance End of Year	\$ 100,000	\$ 408,015	

** Original FY 2020 Budget was revised in December 2019 following Closeout of Fiscal Year 2019 with Actual Carry Forward.

SECOND JUDICIAL DISTRICT, DEPARTMENT OF CORRECTIONAL SERVICES

**Comparison of Revenues and Expenditures - General Fund
Most Recent Four Fiscal Years**

	Year Ended 2020	Year Ended 2019	From FY19 to FY20		Year Ended 2018	Year Ended 2017
			Dollar Change	% Change		
Revenues by Source:						
State POS & Other Appropriations	\$ 11,758,160	\$ 11,547,739	\$ 210,421	1.82%	\$ 11,330,642	\$ 11,433,739
Residential Client Fees	1,017,745	1,168,463	(150,718)	-12.90%	1,149,908	1,164,427
Enrollment Fees	438,446	437,636	810	0.19%	460,265	413,929
Other Client/Group Fees	156,605	210,728	(54,123)	-25.68%	187,917	170,420
Interest Earned	25,678	26,651	(973)	-3.65%	28,680	5,847
Federal BOP Inmate Reimbursement	-	-	-		89,757	633,765
Federal Urinalysis Contract Reimbursement	31,995	61,441	(29,446)	-47.93%	69,850	68,988
Federal Direct Grants	177,489	-	177,489		-	-
Federal Pass-Thru Grants	-	-	-		3,144	6,289
Miscellaneous	86,897	75,276	11,621	15.44%	89,403	69,548
Total Revenues	\$ 13,693,015	\$ 13,527,934	\$ 165,081		\$ 13,409,566	\$ 13,966,952
Expenditures by Account Class:						
Personal Services	\$ 12,249,170	\$ 11,876,046	\$ 373,124	3.14%	\$ 12,310,029	\$ 12,692,341
Travel/Training	35,437	47,106	(11,669)	-24.77%	58,574	77,293
Vehicle Operation	15,219	21,807	(6,588)	-30.21%	18,641	19,575
Out-of-State Travel/Training	4,378	5,314	(936)		5,217	-
Office Supplies	26,675	24,672	2,003	8.12%	29,082	23,494
Building Maintenance Supplies	3,366	1,695	1,671	98.58%	3,127	1,548
Professional/Scientific Supplies	50,342	69,707	(19,365)	-27.78%	65,269	41,904
Housekeeping/Subsistence Supplies	61,423	53,689	7,734	14.41%	79,259	35,146
Other Supplies	3,279	2,295	984	42.88%	4,668	2,861
Food	204,478	209,946	(5,468)	-2.60%	204,614	227,173
Communications	108,390	84,433	23,957	28.37%	102,531	102,559
Rentals	153,759	129,921	23,838	18.35%	181,022	203,661
Utilities	132,461	136,853	(4,392)	-3.21%	142,568	141,951
Professional/Scientific Services	199,788	215,497	(15,709)	-7.29%	216,770	195,661
Outside Services	61,963	25,825	36,138	139.93%	32,712	20,166
Intra-State Transfers	-	-	-		-	-
Advertising/Publicity	560	402	158	39.30%	186	1,590
Outside Repairs/Services	95,374	158,583	(63,209)	-39.86%	73,566	95,658
Reimbursements to Other Agencies	38,968	69,695	(30,727)	-44.09%	34,501	50,978
ITS Reimbursements	69,002	46,114	22,888	49.63%	57,674	51,908
Residential Equipment over \$500	13,764	71,188	(57,424)	-80.67%	9,571	10,139
Office Equipment over \$500	50,899	5,273	45,626		8,800	-
Equipment under \$500	32,129	21,604	10,525	48.72%	9,014	14,203
Data Processing, Inventory	37,908	2,121	35,787	1687.27%	31,679	13,539
Data Processing, Non-Inventory	34,814	27,740	7,074	25.50%	85,000	36,029
Other Expenditures/Obligations	63,624	68,528	(4,904)	-7.16%	71,048	44,438
Capitals	16,703	1,867	14,836	794.64%	39,184	8,658
Total Expenditures	\$ 13,763,873	\$ 13,377,921	\$ 385,952		\$ 13,874,306	\$ 14,112,473
Revenues by Funding Source:						
State Funds	\$ 11,758,160	\$ 11,547,739			\$ 11,330,642	\$ 11,433,739
Local Funds	1,934,855	1,980,195			2,078,924	2,533,213
Total Revenues	\$ 13,693,015	\$ 13,527,934			\$ 13,409,566	\$ 13,966,952
Expenditures by Major Class Type:						
Personal Services	\$ 12,249,170	\$ 11,876,046			\$ 12,310,029	\$ 12,692,341
Operating Expenses	1,514,703	1,501,875			1,564,277	1,420,132
Intra-State Transfers	-	-			-	-
Total Expenditures	\$ 13,763,873	\$ 13,377,921			\$ 13,874,306	\$ 14,112,473

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
Expenditures by Account Class and Program – General Fund
Year Ended June 30, 2020

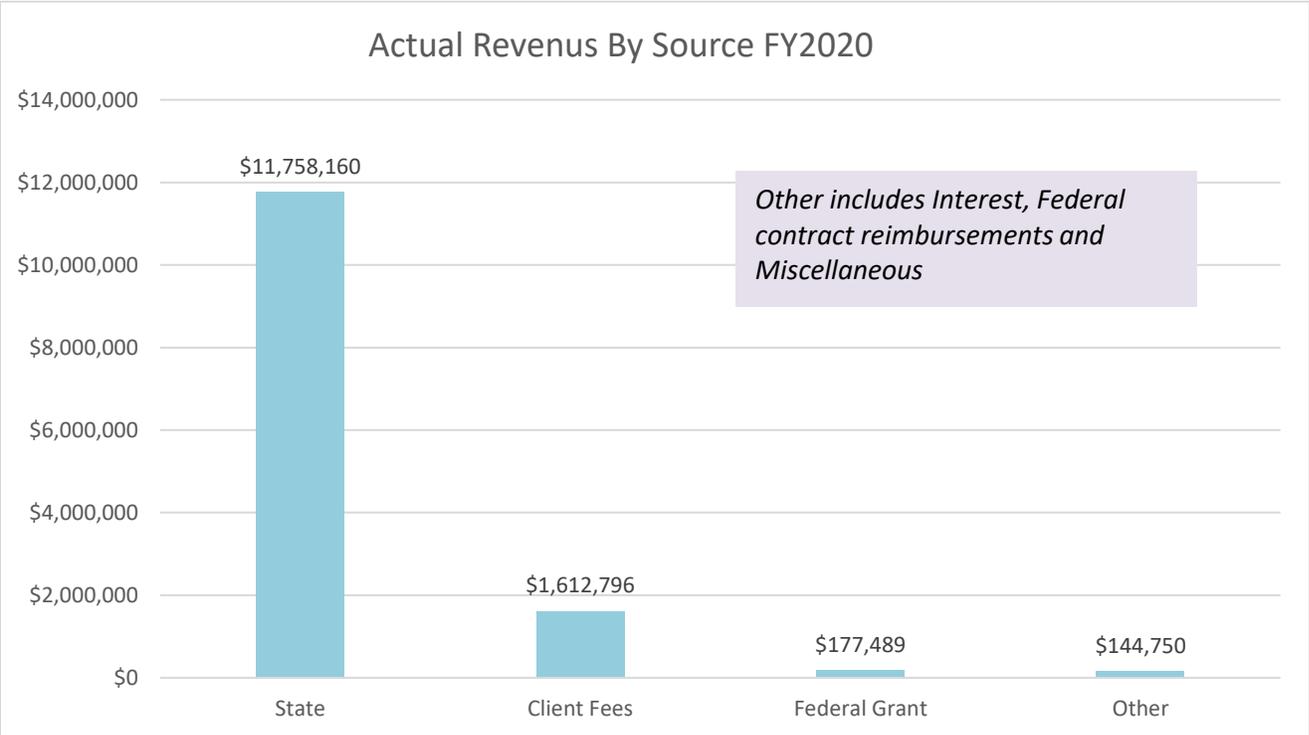
ACCOUNT CLASS	PROGRAM										TOTAL ACTUAL
	ADMIN.	PREA *	PSI **	FIELD SERVICES	RESIDENTIAL	DRUG COURTS	TRTMNT. SERVICES	SEX OFFENDER	IDAP ***	INTENSIVE SUPERVISION	
Personal Services	\$446,502	\$51,257	\$434,536	\$3,567,308	\$3,616,486	\$321,652	\$662,059	\$1,264,422	\$401,311	\$1,483,637	\$12,249,170
Travel/Training	3,506	-	129	12,468	3,910	525	10,569	1,996	359	1,974	35,437
Vehicle Operation	663	-	15	9,519	4,901	7	33	37	7	37	15,219
Out of State Travel/Trng.	-	-	-	-	-	-	4,378	-	-	-	4,378
Office Supplies	4,496	-	67	14,624	6,620	51	367	163	87	200	26,675
Building Maintenance											
Supplies	3	-	-	2,976	387	-	-	-	-	-	3,366
Professional/Scientific											
Supplies	160	-	-	24,789	18,213	180	4,349	2,430	-	220	50,342
Housekeeping/											
Subsistence Supplies	-	-	-	-	61,423	-	-	-	-	-	61,423
Other Supplies	553	-	-	116	1,516	651	-	155	288	-	3,279
Food	-	-	-	-	204,478	-	-	-	-	-	204,478
Communications	13,722	-	1,717	41,686	29,101	948	11,120	4,116	667	5,316	108,390
Rentals	4,502	-	-	139,256	7,792	-	2,208	-	-	-	153,759
Utilities	4,478	-	-	19,558	108,424	-	-	-	-	-	132,461
Professional/Scientific											
Services	2,400	-	570	21,142	25,976	143,466	2,674	1,565	286	1,707	199,788
Outside Services	72	-	-	17,073	16,314	-	28,505	-	-	-	61,963
Advertising/Publicity	-	-	-	280	175	-	105	-	-	-	560
Outside Repairs/Services	925	-	-	8,179	86,270	-	-	-	-	-	95,374
Reimbursements to											
Other Agencies	2,550	-	906	12,203	15,085	570	2,234	2,462	500	2,458	38,968
ITS Reimbursements	6,192	-	824	38,532	16,659	412	1,853	2,059	412	2,059	69,002
Residential Equipment											
Over \$500	-	-	-	-	13,764	-	-	-	-	-	13,764
Office Equipment											
Over \$500	-	-	-	9,745	-	-	38,754	800	-	1,600	50,899
Equipment Under \$500	99	-	112	23,069	6,912	224	596	448	112	559	32,129
Data Processing,											
Inventory	255	-	-	8,632	-	-	29,022	-	-	-	37,908
Data Processing,											
Non- Inventory	9,915	-	478	10,300	8,339	239	2,913	1,195	239	1,195	34,814
Other Expenditures	8,027	-	585	18,070	31,783	293	1,317	1,615	472	1,463	63,624
Capitals	-	-	-	12,496	4,207	-	-	-	-	-	16,703
TOTALS	\$ 509,020	\$ 51,257	\$ 439,939	\$4,012,021	\$4,288,735	\$ 469,218	\$ 803,056	\$1,283,463	\$ 404,740	\$1,502,425	\$13,763,873

* PREA (Prison Rape Elimination Act)

** PSI (Pre-Sentence Investigations)

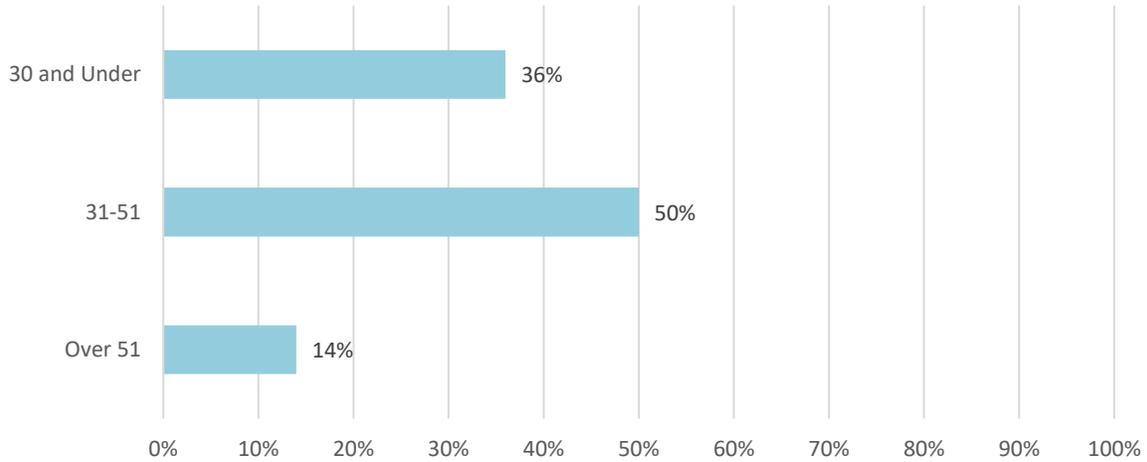
*** IDAP (Iowa Domestic Abuse Program)



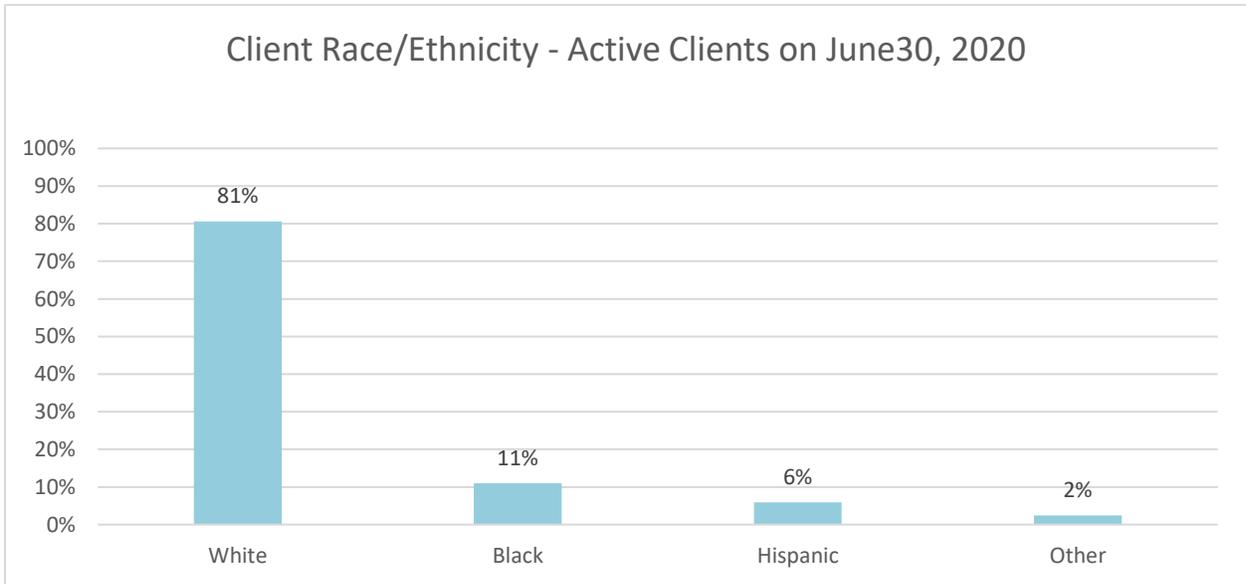


CLIENT DEMOGRAPHICS

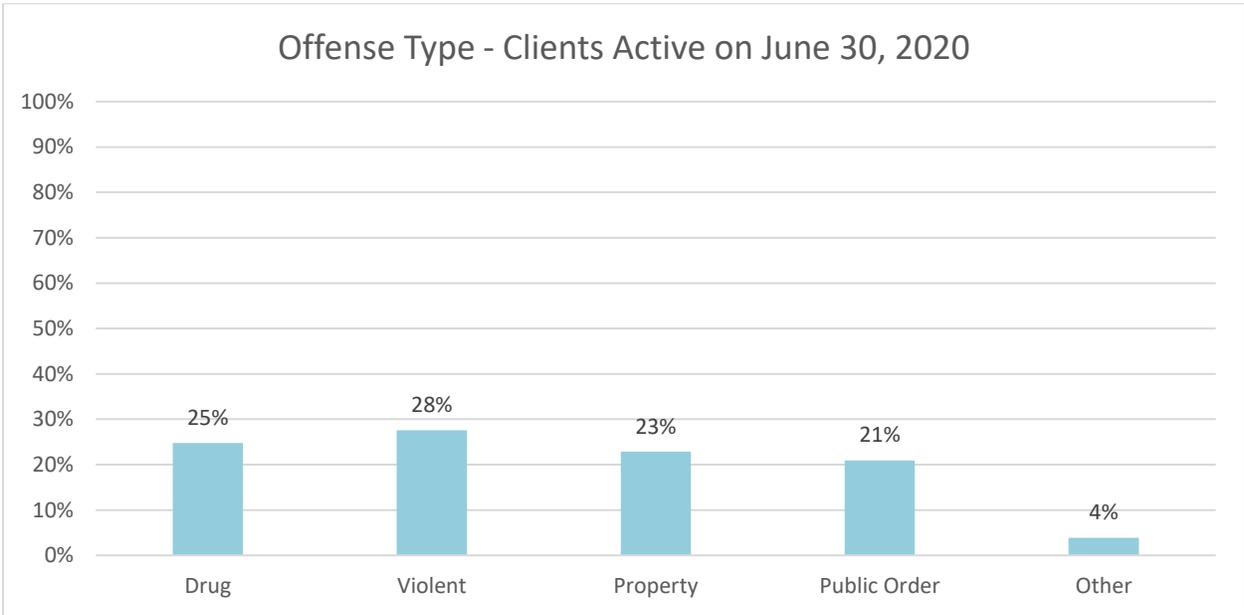
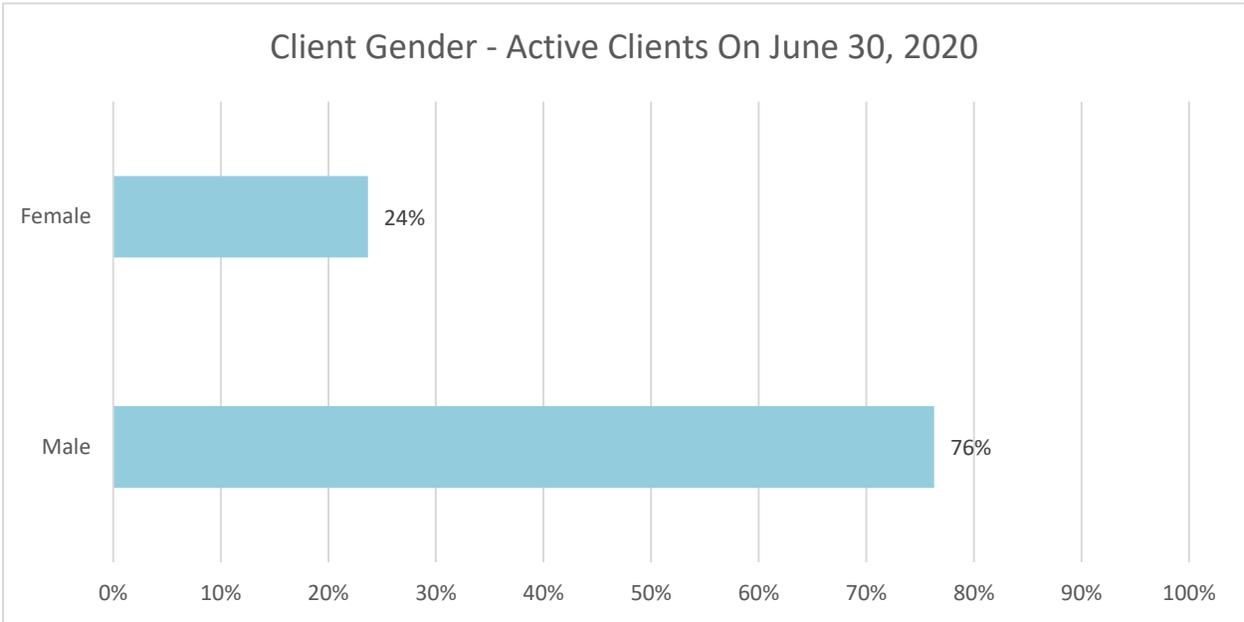
Client Age Range - Active Clients On June30, 2020



Client Race/Ethnicity - Active Clients on June30, 2020

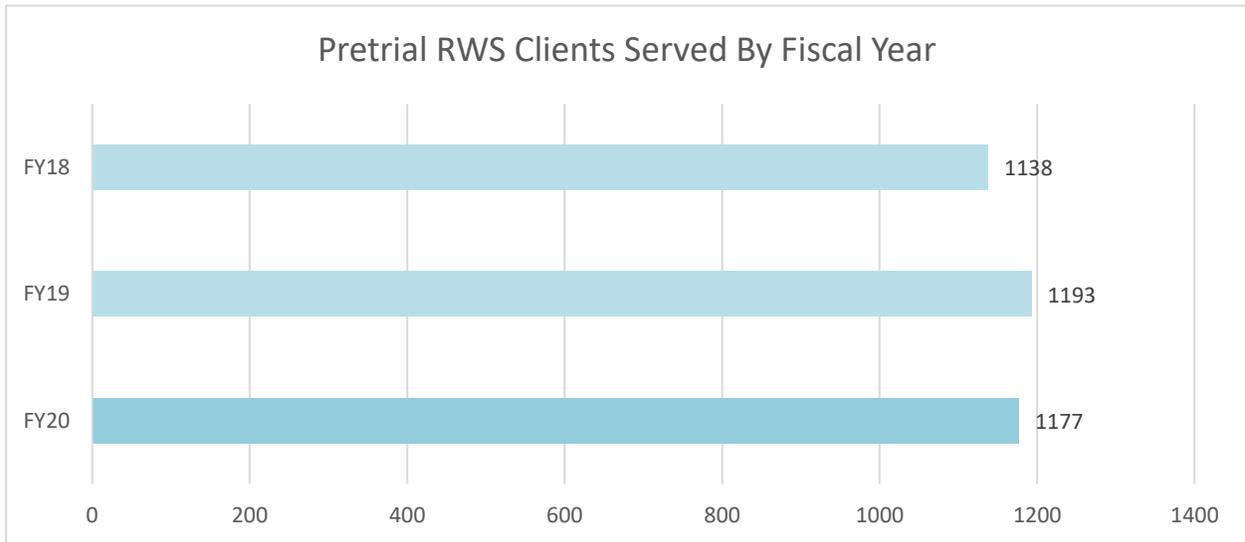


CLIENT DEMOGRAPHICS - CONTINUED



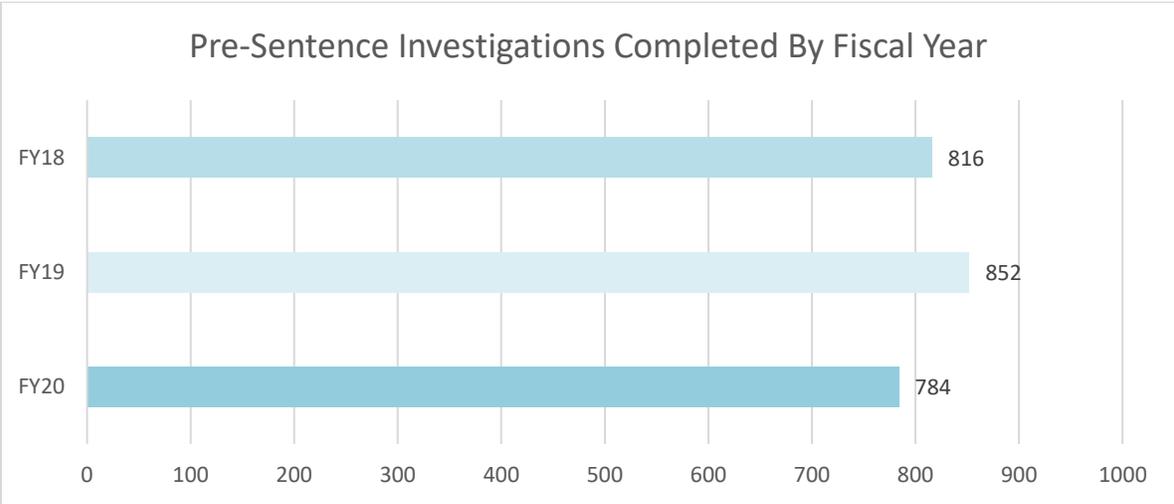
PRETRIAL RELEASE WITH SUPERVISION

Pretrial Release with Supervision refers to defendants who are released under the supervision of the Department while awaiting trial, rather than being released on their own recognizance or held in jail on bond. Defendants are supervised by Probation/Parole Officers, who monitor the defendant's whereabouts and activities within the community. Due to their pre-conviction status, treatment programming is offered to defendants on a voluntary basis, unless ordered by the Court.



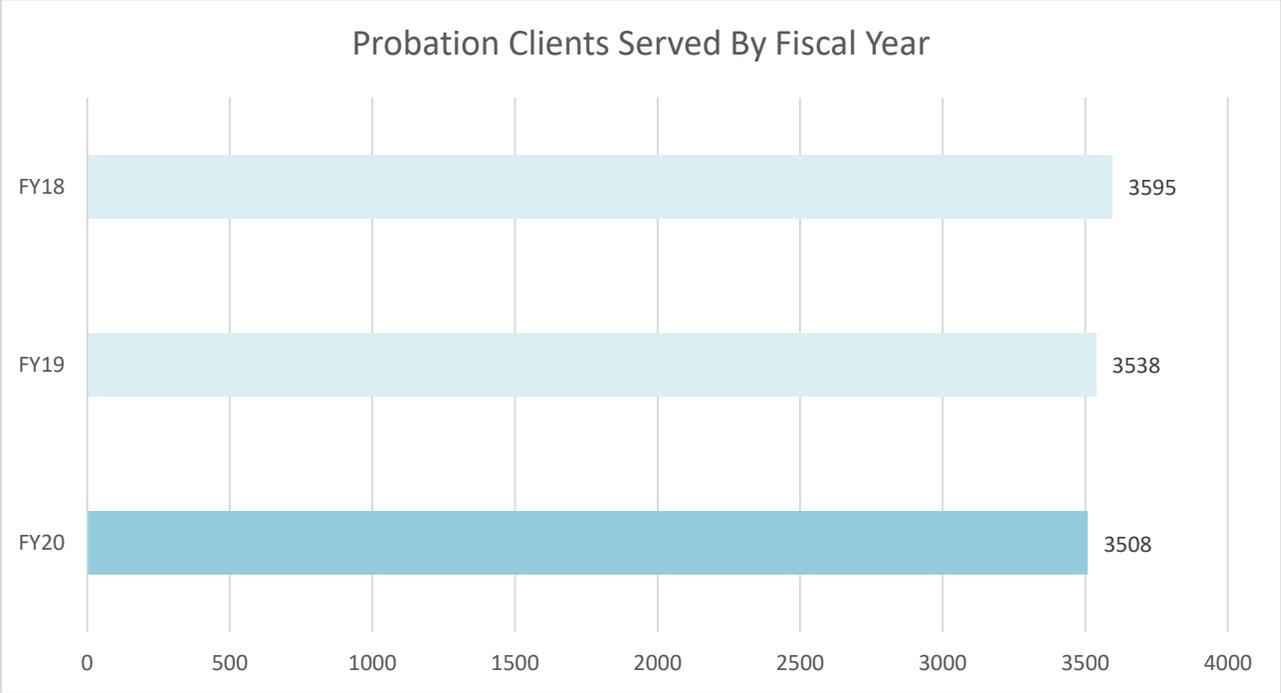
PRE-SENTENCE INVESTIGATIONS

Pre-Sentence Investigations (PSI) are conducted by Probation/Parole Officers to provide a comprehensive report to judges to assist in determining appropriate sentencing options. Included in each report is information about the Defendant’s present offense, prior criminal record, employment, education, family, substance abuse and psychological histories. Utilizing this information, Probation/Parole Officers provide sentencing and treatment recommendations to the Court. The presentence report also provides valuable information to other correctional staff who may later supervise the offender.



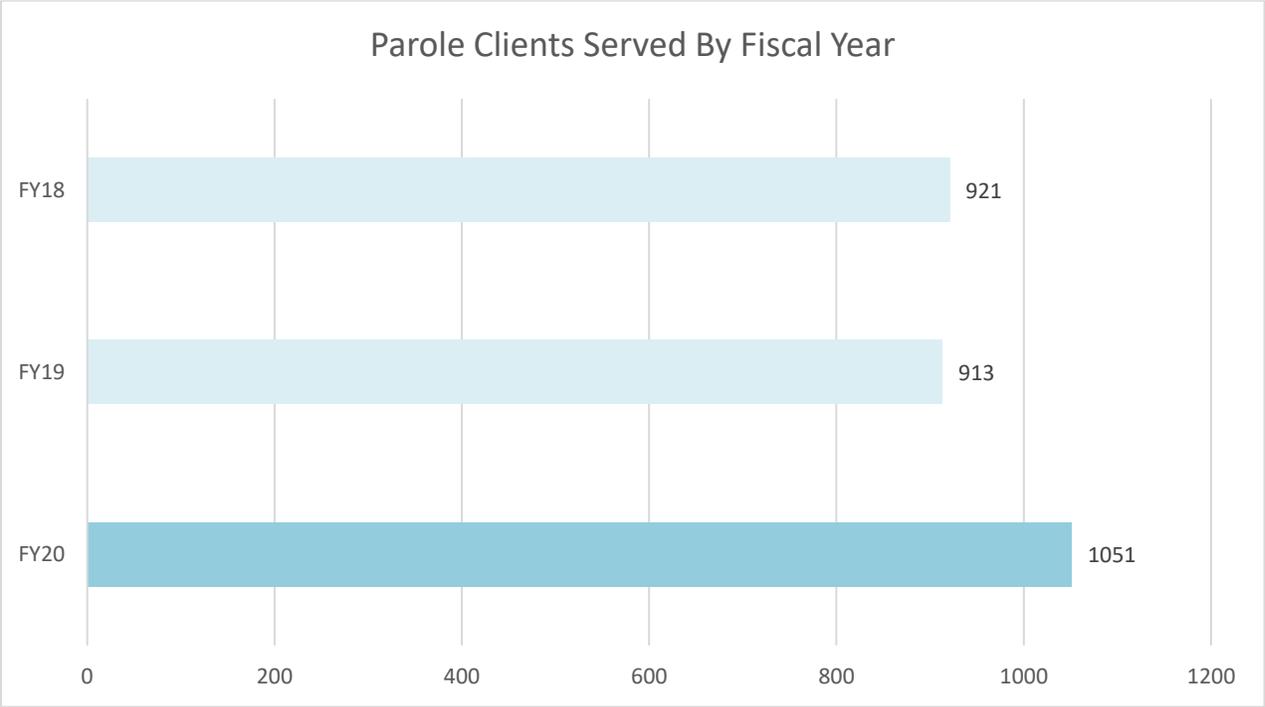
PROBATION SUPERVISION

Probation supervision provides the Court an alternative to institutionalization whereby convicted offenders remain in the community under correctional supervision. Offenders undergo risk and need assessments, case planning and referrals to local community resources. Probation/Parole Officers monitor compliance and progress, report information, facilitate behavioral change and make recommendations to the Court. The Department supervises both felony and misdemeanor probationers who are placed under its supervision by the Court.



PAROLE SUPERVISION

Parole supervision provides supervised conditional release of offenders who are returning to the community from prison or work release. Probation/Parole Officers conduct risk and need assessments, make treatment/community referrals, assist with transition back into the community, facilitate behavioral change and monitor compliance and progress similar to Probation.

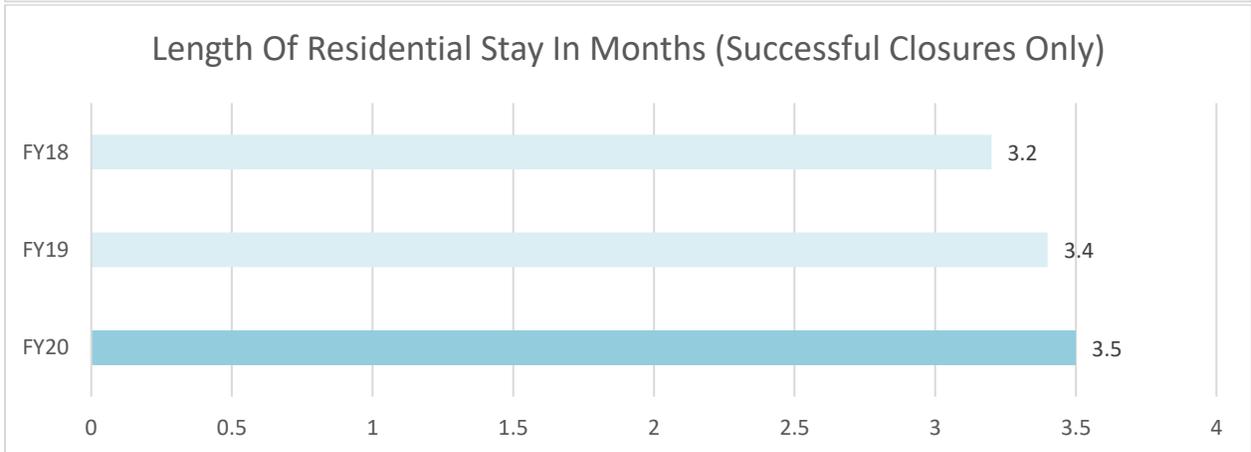
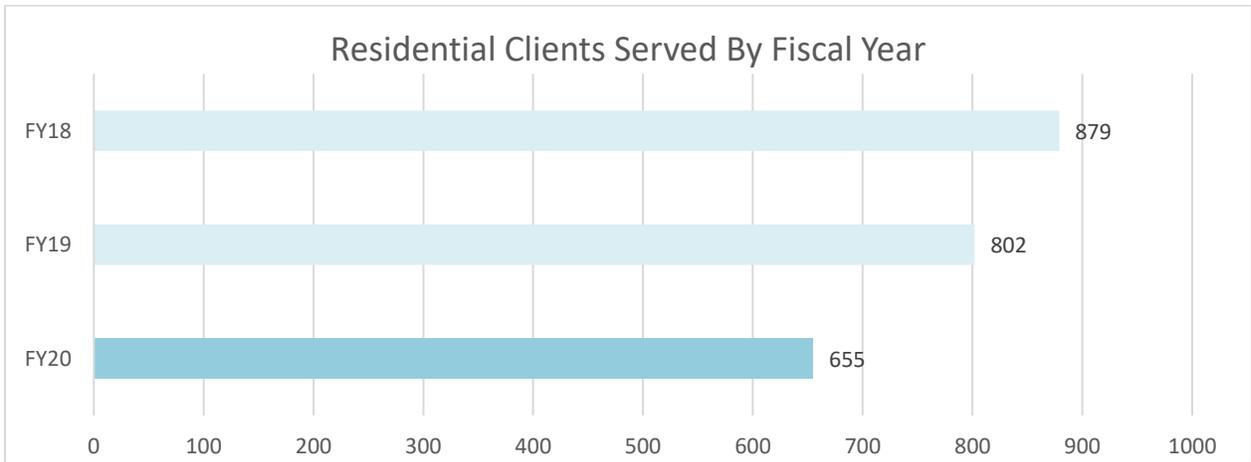


RESIDENTIAL SERVICES

Fort Dodge Residential Center 311 1 st Ave. South Fort Dodge 66 Residents (Male only)	Marshalltown Residential Center 1401 S. 17 th Ave. Marshalltown 60 Residents (Male only)	Beje Clark Residential Center 818 15 th St., SW Mason City 55 Residents (Male and Female)
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The Department's Residential Centers provide supervision and programming in a structured environment that promotes stability, accountability and long term behavior change. Residents are required to work and fulfill their financial responsibilities, including family support, victim restitution, court costs and payments towards debts, taxes and rent to the Department. In addition, residents must undergo appropriate assessments and follow-through with all recommended treatment. During each residents stay, they are awarded furloughs from the facility based on satisfactory performance. Those who successfully complete their stay are moved to regular Probation or Parole supervision.

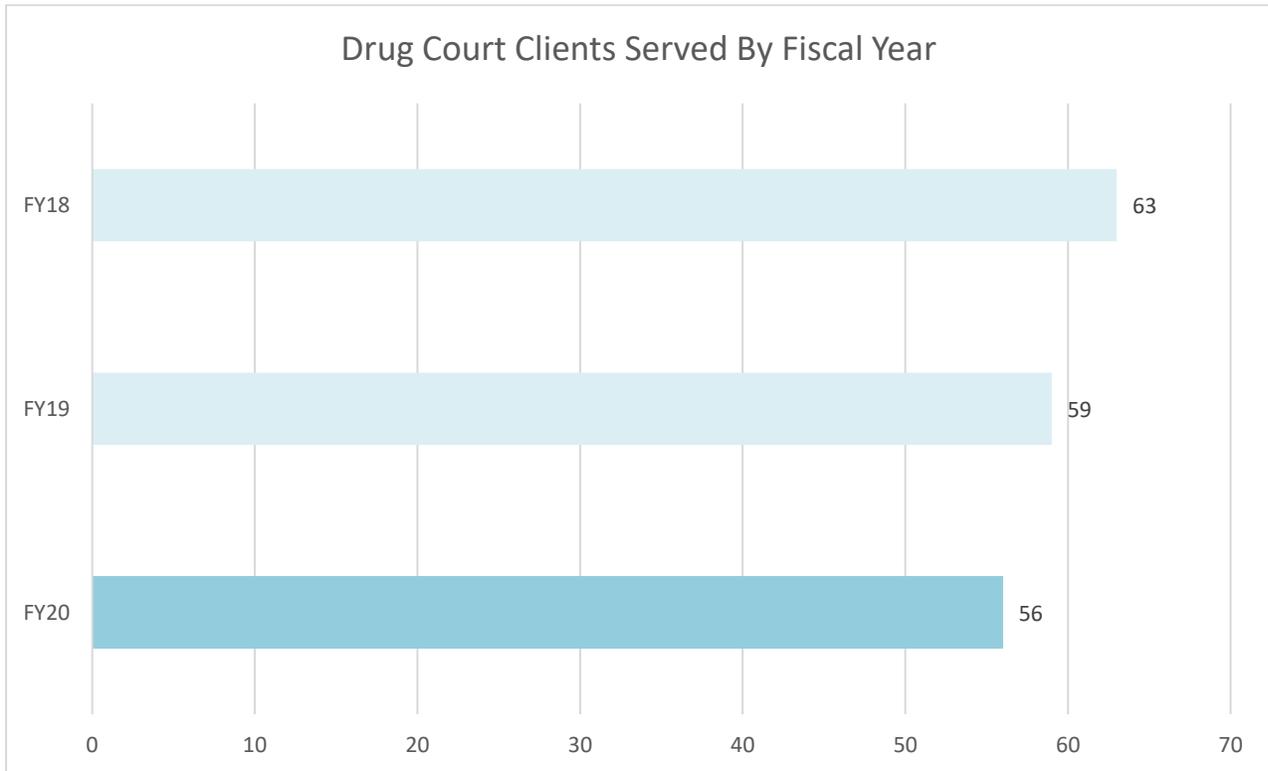
The Residential Centers accept both probationers referred directly by the Courts and work releases from the State Correctional Institutions. The Residential Centers also serve offenders who have been placed in the OWI program. The total capacity of the three Residential Centers in Second District is 181 offenders.



DRUG COURT

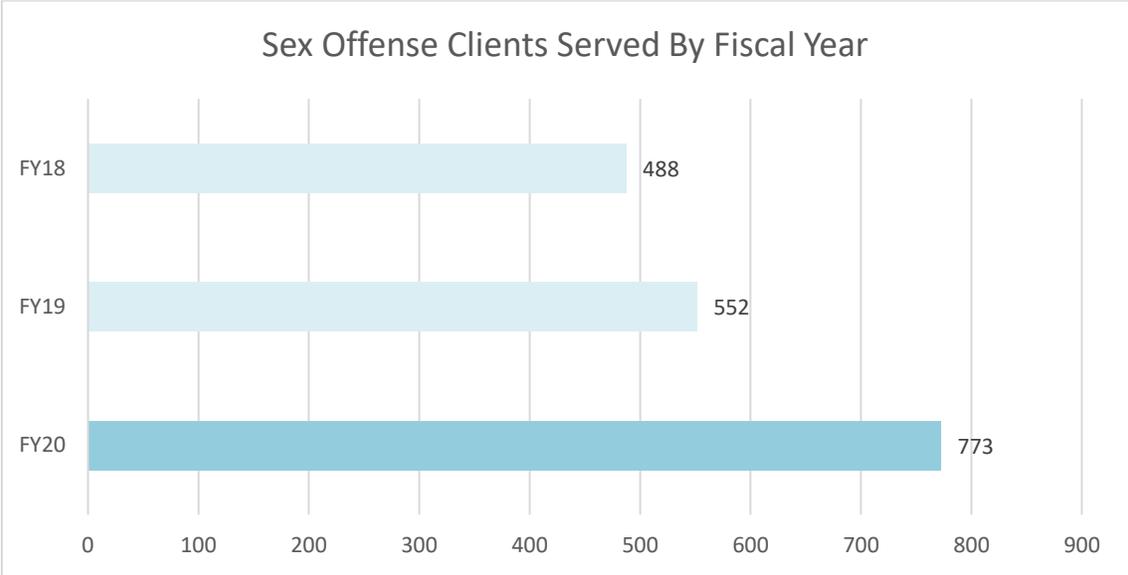
The **Drug Court** Program is a Judge based program that provides intensive levels of field supervision for high risk/high need offenders whose substance addiction is a major contributing factor to their criminal activity. The Drug Court Program is comprised of an Interdisciplinary Team (IDT) that includes the Judge, County Attorney, Defense Attorney, Probation/Parole Officer, and Treatment Provider. The IDT attends weekly pre-court staffing meetings to review participant progress, determine appropriate actions to improve outcomes, and prepare for status hearings in court. The Drug Court program consists of five (5) phases that offenders participate in, with the program being approximately twelve (12) to eighteen (18) months in length. Offenders are required to participate in substance abuse treatment, other treatment programs that correspond to their individual needs, submit to frequent drug testing, attend status hearing with the IDT, as well as any additional requirements determined by the IDT. Due to the intensity of services offered the Department attempts to keep caseload sizes smaller, approximately twenty-five (25) offenders per officer. Evidence Based outcomes also show an increase in success of higher risk offenders when caseloads are in that range.

Second District implemented Drug Courts in Webster and Cerro Gordo counties during FY2015.

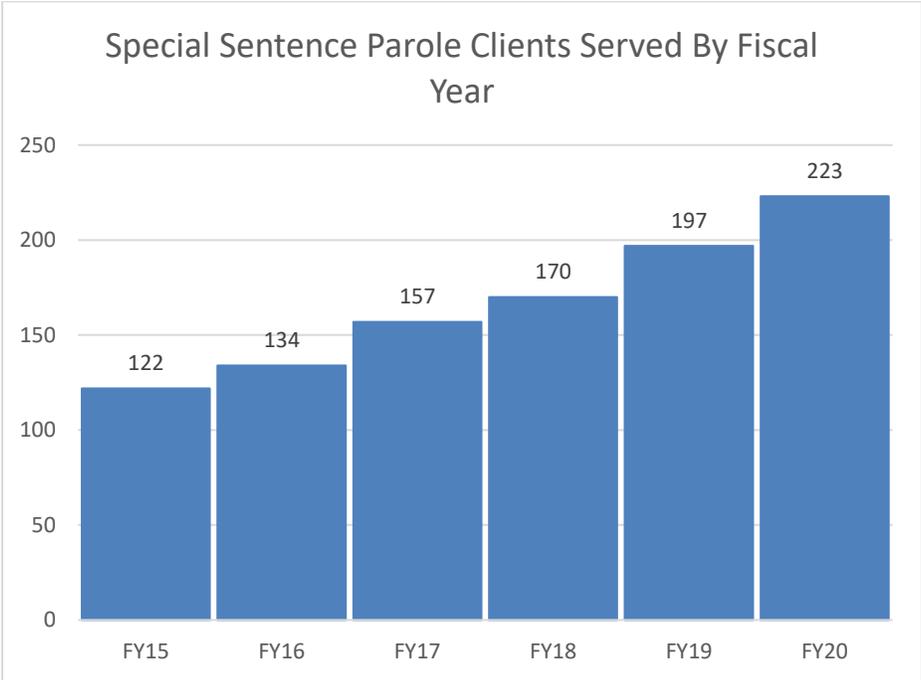


SEX OFFENDER PROGRAM

The Sex Offender program provides specialized supervision and treatment for individuals convicted of a sexual offense or an offense with a sexual component. Supervision level is matched to the assessed risk of the individual. The Sex Offender program provides assessment and treatment services specifically designed to reduce the risk of re-offending.

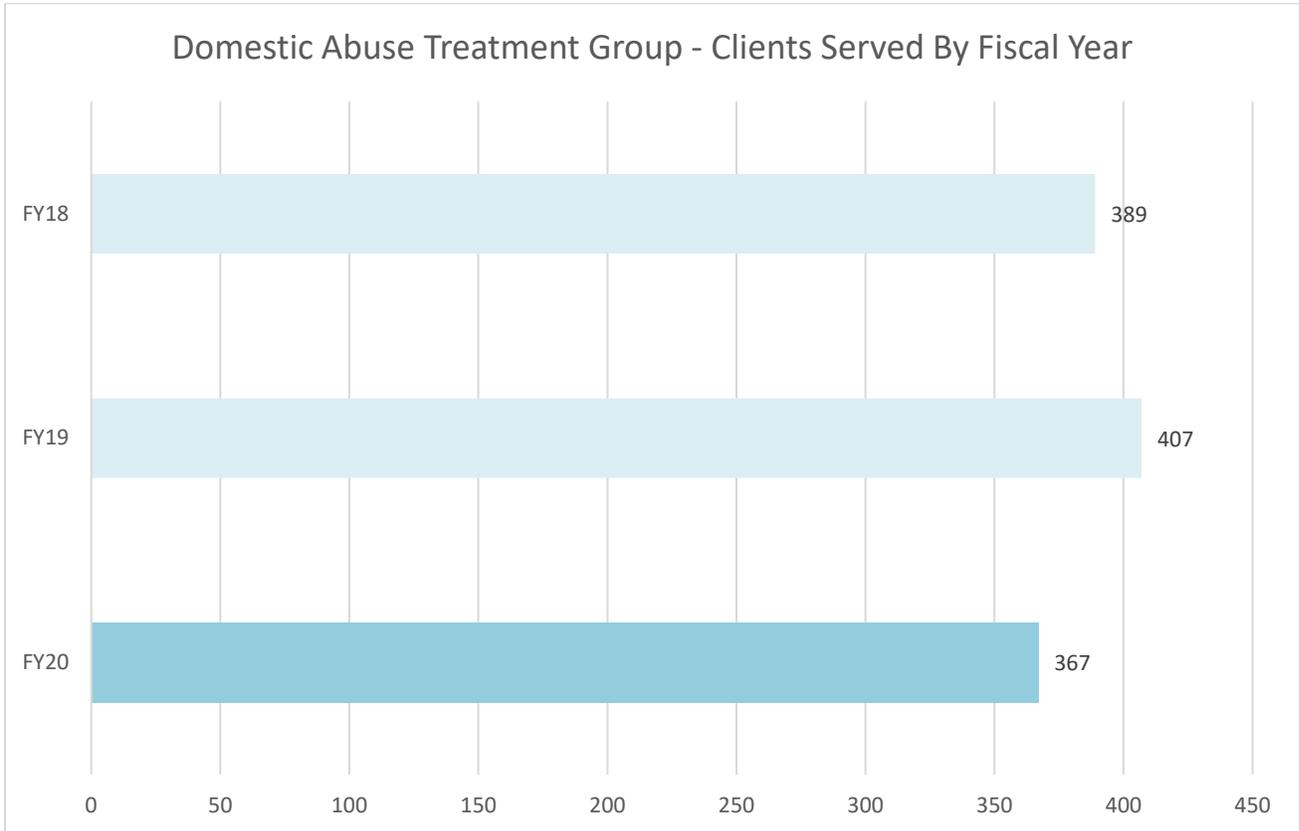


Special Sentence supervision is restricted to individuals who have been convicted of sexual offenses by the Court and under chapter 709 of the Iowa Code for additional supervision. Offenders convicted of class B or C felonies will serve their required sentence length and then be placed on Lifetime Special Sentence supervision. Offenders convicted of class D felonies or misdemeanors will serve their required sentence length and then be placed on 10 year Special Sentence supervision.



DOMESTIC ABUSE PROGRAM

Any offender convicted of or receiving a deferred judgment for domestic abuse is required by Iowa law to participate in the **Iowa Domestic Abuse Program**. Offenders do not have to be placed under the department's supervision to participate. Not all offenders in the program have been convicted of domestic abuse and some participants are under supervision to local probation agencies that supervise misdemeanants.



RECIDIVISM

